

## Cafeteria Rules

1. When the bell rings for lunch, students must go directly to the cafeteria. No student is to go to a teacher's room without a specific pass for a specific purpose, based on a teacher's need. Students are never to be excused to go to a teacher's room, if the teacher has a class. Special occasions will warrant exception to this rule, but the teacher must secure permission from administration. This process includes NJROTC requests from cadets. Students who wander to lunch after the tardy bell will be processed as a tardy to class. Gym and outside drink machines are off limits.
2. There will be no passes out of the cafeteria, without approved from staff on duty. Students may drop books/backpacks at a seating area and proceed quickly to the serving line. Students are not to sit in the cafeteria and "wait until the line goes down." *If unsuccessful*, students will be required to go straight to the line and not enter the cafeteria unless after receiving lunch. Students are never to enter the cafeteria lunch line area from inside the cafeteria. Always process from outside/hall to lunch line.
3. No passes to the restroom during lunch: without approved from staff on duty. Students may choose to go to the restroom when the bell rings for lunch, or students may choose to go to the restroom, at the completion of lunch, during the four minutes before the beginning of class. Request for emergencies need to be addressed to Staff on duty.
4. Excessive noise in the lunch lines, skipping in the lunch line, or any manner of disrespecting the lunch-line barriers may be referral for School Rules Violation. The cafeteria ladies deserve your attention and your respect, so all students should process in an orderly and quiet manner, enabling the ladies to perform their duties to the best of their ability while serving the student needs. If there is an issue, please bring it to administration's attention.
5. Visiting among the booths is not acceptable. If there is an excess of time allowing for students to roam, the lunch time can be reduced to add to instructional time. Visiting among booths may result in lunch detention. Keeping students identified at specific tables/booths helps to identify students for checkout purposes and for responsibilities for the particular area.
6. Students may not talk during lunch detention and are to follow the procedures from the Lunch Detention Supervisor. If students violate the rules of lunch detention, they will automatically be scheduled for In-School-Suspension. Teachers should not assign lunch detention repeatedly for classroom offenses. If detention is being used repeatedly for a student, it is not a strategy which is working. The student should be referred to the dean for processing. Students must present their copy of the detention assignment form to Ms. Bryars at the beginning of the assigned lunch.
7. Either taking any food items for which the student does not pay or for which the student does not receive through the free or reduced lunch program will result in the charge of theft. Theft, per district guidelines, may incur Out-of-School Suspensions, restitution, and reporting to Law Enforcement. The lunchroom is a federal funded program. Students who find themselves without their lunch money may "charge" for one day, but the expectation is to pay for the charge the next school day.
8. Leaving trash on the table and/or floor will result in lunchroom cleanup for a week. The student workers are not expected to cleanup any table or floor trash.
9. Any action which disrupts a lunch may be classified as a Very Serious Breach of Conduct, resulting in Out-of-School Suspension, for serious actions may affect the school's daily schedule, causing a ripple effect of disruption for the entire student body and staff. Students who yell "Food Fight" or similar actions which result in major disruption face legal chargers, for such actions may result in injury to students and/or damage to facilities.

